



Outwoods Primary School

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Charging for School Educational Visits and Activities in School

All educational visits and activities support and enrich the work we do in school.

1. Educational Visits

Where the school arranges day or half day educational visits, during term time, parents will be asked to make a voluntary contribution to the cost of travel and admissions fees. In cases of hardship, you are asked to talk to the Headteacher. Children entitled to free school meals can have a sandwich lunch to take with them. Unfortunately, unless parents contribute the necessary amount the visit cannot go ahead as we are not allowed to use one child's money to subsidise another child. Parents should be aware that before the cost is made known to them the school has usually subsidised the activity from school funds. We actively try to ensure costs for parents are as low as possible.

If an upper school class or group visits a Residential Outdoor Education Centre in Staffordshire (usually for a week), a charge will be made for board and lodgings except where the children are in receipt of free school meals or the family receive certain benefits, when the cost of insurance only will need to be paid., the pupil premium Ever 6 funding pays the balance. (Ask at the office for details).

2. Activities in School

Where children make items in school and wish to keep them, the Governors Policy is that no charge should be made for them. The school bears the full cost of this. Where a child loses a schoolbook or deliberately breaks or vandalises any item of school property parents will be asked to pay for its repair if possible, or its replacements, if not repairable according to the following schedule of payments:

- Up to £25 the full cost
- Over £25 £25 plus at least 50% of the cost over £25.
- Photocopying of school documents at a cost of 10 pence per page.
- If the property is the private property of another person, the full cost will be asked for in every case.

If a child or adult needs to make a phone call, a charge of 20p is made. **Children should only make or ask for phone calls, to be made in an extreme emergency**

3. Musical Tuition in school

Payment for private musical tuition in school is parental responsibility with the provider and as such, the school has no control over.

4. Fun Fund

This is an annual voluntary contribution of £4.00 which helps to pay for disposable items connected with various subjects taught in school e.g. cooking, plastic book bags and subsidises special events e.g. visitors to school etc.

Receipts will be issued for all monies received for these items.

If there is financial hardship, we ask that you contact the Headteacher in the first instance.

This policy should be read in conjunction with;

Human Rights Act
Equal Opportunities Act
Educational Visits Policy
Risk Assessments
Health & Safety Policy
Disability Discrimination Act